

Carl Sandburg PTSA

Committee Positions & Descriptions

Book Fair: Coordinates the annual Book Fair to benefit the Library, held during fall.

Box Tops: Coordinates collection of Box Tops for Education usually held during fall and spring.

Communication: Responsible for weekly snapshots emails and calendar, throughout the school year.

Concession: Coordinate the selling of refreshment at sporting/intramural events held at school, varies depending on the sports event.

Environmental Ed/Health & Safety: Responsible for enhancing environmental awareness in our school along with Earth Week activities and for the collection of clothing donations and coordinating volunteers for one shift at the Community closet.

Hospitality: Responsible for any events such as Teacher Appreciation, welcome back luncheon, or coffee with Principals.

Market Day: Coordinate our monthly Market Day sale.

Membership/Directory: Promotes our membership drive, maintains membership records, and sending the electronic copy of the directory to members.

Recognition: Facilitates the recognition of secretary day, nurse's day, and retirement also including facilitates recognition of recipients for PTA scholarship awards (life membership, Educator of the year, Distinguish Service).

Reflections: Promote the National PTA themed contest and submit CS entries.

SPARK: Liaison between district and TJ concerning Special Needs students

Spirit Wear: Collect and distribute spirit wear orders.

VP of Programs: Provides enrichment opportunities in the form of school assemblies and coordinate WOW day.

Ways and Means: Coordinate direct donation, restaurant night and other fundraising events to raise funds for PTSA.

Website: Continuous updates to PTSA website.

8th Grade Celebration: Coordinate the 8th grade events for the graduating class.